

2016 Weddings and Reception Rental

Pricing: \$3,000.00

Included:

- Grounds of the Governor Lewis Mansion
- Use of the circular drive for carriage rides
- Changing rooms and powder room for wedding party, inside the mansion
- Use of the Mansion for wedding photos. (If not during the rental time of the event, this may be arranged in advance at an appointed day and time to be agreed upon with the owners at no extra charge)
- A tour of the main floor of the Mansion for the wedding guests is included for a designated time during the reception as long as it is arranged in advance
- Garden with arbor
- White wedding arbor
- Restroom
- Various historic props and decorations, please inquire
- Electrical service is included to run any equipment needed
- Staff (depending on the number of guests) will be available during rental time to assist guests and direct vendors
- Street parking next to the Mansion and/or adjacent property for guests

Available for additional charge:

- Tent, Tables, and Chairs (*strongly recommended*)
- Busing in guests is a popular option and is easily done at the Mansion
- Shabby Chic/Antique china place settings
- Limited numbers of round table cloths
- Napkins in limited colors

Payment terms:

- A signed contract by owner and leaser must be completed and 25% of the total price must also be paid to hold the date
- 50% of the total price must be paid 6 months before the event
- Total price of the event will be paid in full 4 weeks before the event
- If 100% of the total price is paid at the time of signing the contract, a 10% discount will be given
- All rates are subject to Wisconsin sales tax
- All prices are subject to change at any time
- A Damage Deposit of \$500 for Wedding/Reception ceremonies is required and will be refunded

Cancellation Policy:

- 100% of your deposit if cancelled 7 months before event
- 75% reimbursement 5-7 months before the event
- 50% reimbursement 3-5 months before the event
- If you need to change your date and we can rebook your event for a different date (same season) there will be no cancellation fee